

Vancouver Symphony Orchestra

Production Covid 19 Plan

You must perform a daily self assessment of your health prior to entering a VSO workspace. If any of the following apply, you must call your appropriate contact (listed below) to inform them. Do not report to the venue. Stay home, and call 8-1-1 (HealthLink BC) to find out the next appropriate steps.

- Are you experiencing, or has any member of your household experienced any of the following in the last 10 days
 - Severe difficulty breathing or chest pain
 - Loss of consciousness or having a very hard time waking up
 - Cold, flu, or COVID-19 like symptoms, even mild ones
- Have you, or any members of your household, had contact with someone who has tested positive for COVID-19, or is awaiting test results for COVID-19 within the last 14 days?
- Have you, or any members of your household, travelled internationally (including to the USA) within the last 14 days?

FOR	CALL	
Musicians and Artists	Aaron McDonald	604-970-9216
VSO Staff	Neil Middleton	604-313-0738
VSO Contractors	Nicholas Jacques	778-686-3530
	Mimi Abrahams	604-728-6704
IATSE Crew	Paul McManus	604-603-0252
	Mimi Abrahams	604-728-6704

VSO will require the name and phone number of all persons on location whom they have hired or contracted in advance and keep contact tracing records for a minimum of 30 days. Additional contact tracing specifics may be requested by venues per their policies.

Venues are responsible for regular disinfecting of high-touch areas.

Hygiene:

- A face mask is required at all times except for provisions when it interferes with performances.
- All persons are required to wash hands with warm water and soap for a minimum of 20 seconds, or disinfect hands:
 - Upon arrival at the site
 - After using the washroom
 - At breaks
 - At any time before or after food or beverage is consumed

Physical Interactions:

- A minimum spacing of 2 metres between persons must be maintained at all times
- Modify social customs such as hand shaking, to avoid direct physical contact
- Workspace must be spaced a minimum of 2 metres from the edge of one chair to the edge of the next chair.
- Workspace must be spaced a minimum of 3 metres apart when playing winds, horns, and for vocalists and conductors.
- Do not touch any colleague's instruments, coats, bags, or other personal effects. Please ask individuals to move their own items instead.
- Always avoid touching your eyes, nose, mouth, and ears.
- Minimize potential exposure time. Arrive on time and depart immediately after rehearsal or recording is completed.

Changeovers:

- During a changeover, the artists will vacate the stage before the crew commences work
- Artists may re-enter the stage after the changeover has been communicated as completed by the stage manager or personnel manager.
Personal instruments and accessories that can be easily moved may not be left on stage during changeovers.
- Music stands, chair frames, and microphones must be sanitized prior to use by a new artist and when put away.
- Should a crew member need to move items that have been used in proximity to the artist's mouth, gloves are required.
- Should crew or stage management need to move sheet music, either hand sanitizer must be used before and after handling or clean gloves may be used.
- Technical equipment is the purview of the house staff or contractor responsible for it. Only the appropriate venue technician or contractor will handle the objects for which they are responsible.

Other Adjustments

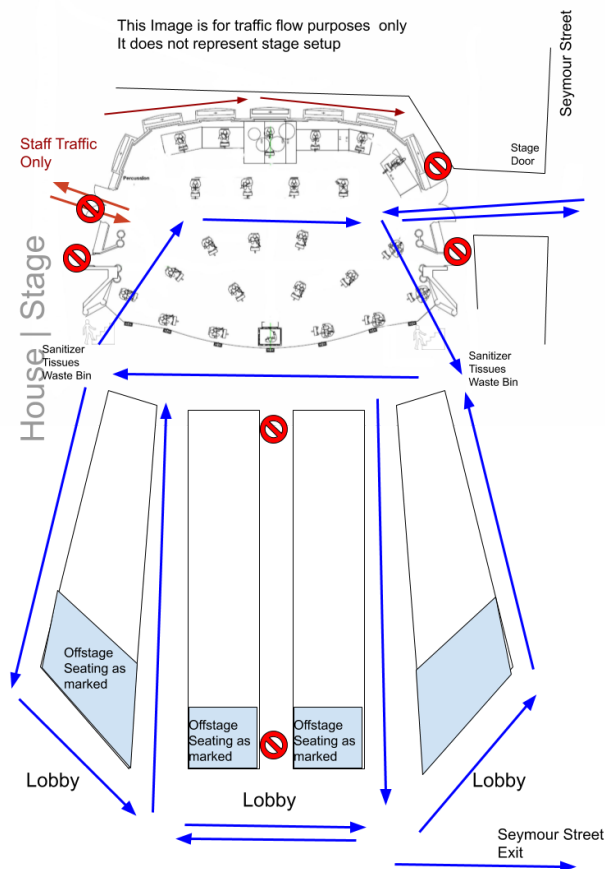
- Food and beverages will not be provided and may not be shared.
- When taking meal breaks, do not gather in greenrooms or around lunch tables.
- If you become unwell over the course of the day, you **MUST** report to first aid.
 - Time will need to be taken to isolate the person who has become sick and disinfect surfaces with which they have had contact.
- First aid procedures may be modified to reduce contact for non-emergency incidents.
- No guests are permitted on location.
- After absence due to illness, you may return to work if:
 - You have had a covid test come back as negative.
 - After calling 811, Healthlink decided that you do not need a covid test and your symptoms have cleared.

Site Specifics Orpheum Theatre

Vancouver Symphony requires the use of face masks by personnel at all times when not on stage. When on stage, masks can be removed by woodwind and brass musicians when they are in their seats. String, percussion, piano, and harp musicians are required to wear masks at all times when rehearsing and recording.

Enter from the stage door on Seymour Street.

- Stage door protocols will remain as usual, with the addition of a sign in and verbal inquiry regarding Covid 19 questions.
- Please proceed to the audience seating via stage left stairs.
- Do not occupy the stage right entranceway.
- The lobby washrooms will be available for the use of orchestra members
- Orchestra members will enter the stage from the house on Stage right, and return to the house via Stage left throughout the day.
- The stage right onstage doors will be reserved for use by the conductor, and staff.
- Please use the nearest exit when you are finished packing up for the day. This is preferred to be the lobby exit, but may also be the stage door.



Revised: January 21, 2021

No Audience expected. Recording sessions only

Audio, Video, and Production crew will remain in the backstage areas or technical booths at all times when not actively working on stage.

Do not bring unnecessary items into the venue. Case storage will generally be in the lobby.

Please do not move chairs on stage.

Please observe social distancing while in the house and lobby

If you begin to feel unwell while on site with Covid 19, Cold, or Flu Symptoms:

- Immediately notify or ask someone to notify your supervisor on your behalf
- Remember that masks are required on site at all times.
- Proceed to the isolation room located beside the elevator lobby on ground level near Smith Street and close the glass doors.
- Someone from the stage door will be with you shortly and will be with you shortly to assess your condition.
- First aid may be modified to allow for physical distancing.
- Someone from VSO will be with you shortly to confirm how you will be getting home.

Maximum Occupancies:

25	Stage Area
50	Orpheum House, Orchestra Level
50	Orpheum Lobby
2	Props Room
3	Video room
1	Dressing Room A

Artist Details:

- Lower Level dressing rooms and washrooms are not available for general access.
- Backstage is not available to orchestra members.
- Conductor's dressing room remains in normal use
- The lobby washrooms will be available for musician's use. These not be shared by crew, staff, audiences, or conductor.
- You may warm up in the house if:
 - Aisleways are kept clear
 - The appropriate social distance for your instrument is maintained
 - Social distance is maintained to working surfaces such as instruments, console desks, camera equipment, ect.
- Artists are responsible for daily cleaning of their instruments, Accessories, and digital devices.

Revised: January 21, 2021

- The stage right onstage doors will be reserved for use by the conductor, and staff.
- No no guests are permitted at rehearsals or recordings
- Vocalists, Wind instruments, and Brass instruments will be physically distanced 3 meters apart from other performers
- Wind and Brass Instruments must have a plexiglass shield on either side of their playing space, unless one side is a wall.
- Instruments with spit valves will be provided an absorbent pad and are required to dispose of their own pad after the service.
- Whenever possible, musicians should not be placed in stage access areas; in front of backstage access doors and stairways to between the stage and auditorium.